



Music Therapy Application Tuition Assistance Program Overview

Tuition Assistance is an investment in people. We offer a variety of tuition discounts and scholarships to make our programs more affordable. Please review the following information, then complete the application and submit it to our office. Tuition Assistance awards can be applied when purchasing an Academic School Year packed or a Quarterly Package for 25 or 50 minute private music therapy services.

To apply for Tuition Assistance for **private music lessons or group classes** (not music therapy services), please fill out the Private Lesson & Group Class application which is available on our website or from the Music Center office.

Guidelines

Tuition assistance can cover up to 60% of the cost of private music therapy services. Awards are based on taxable income, not adjusted gross income.

Additional factors may be considered:

- Appropriateness of music therapy services for the client, as reported by the providing music therapist
- Family difficulties such as illness, job loss, bankruptcy, death, etc.
- Volunteerism and engagement in Music Center community
- Level of tuition assistance awarded to the client in previous years by Music Center
- Single or dual parent household and level of outside child support
- *The COVID-19 Pandemic and its effect on your financial situation*

Application Process

1. Understand the cost

Tuition rates can be found on our website at www.musiccenternw.org. Tuition assistance may be applied to 25- or 50-minute music therapy services for Academic School Year or Quarterly packages (not for 4-week packages). Payment plans are also available for private music therapy services.

2. Gather documentation of taxable income

We prefer to see your most recent tax return, however, if your most recent return does not reflect your family's current status, or you were not required to file taxes in the past year, we will also accept pay stubs, bank statements, social security benefit notices, TANF/SNAP benefit determinations, etc. Be sure to include ALL appropriate documentation upon submission, indicating all adults in your household or others that may provide financially for the client's care and services.

3. Submit application and supporting documents

Forms must be 100% complete in order to be considered for tuition assistance. Applications for new clients are considered throughout the year. A staff member will contact you with confirmation of any granted assistance.

4. Complete your registration and pay your balance

Registration is NOT complete until the appropriate fees or tuition is paid, or a payment plan is established. Once music therapy services begin, keep in contact with the Music Center office to continue your payment plan and keep in good financial standing. (Note that tuition assistance does not cover the annual private music therapy registration fee or payment plan fees.)

5. In the event that you must withdraw, follow the Withdrawal Policy found in the Student Handbook. If you withdraw, the amount of tuition you have already paid will be applied before assistance to determine the final balance.

Music Center of the Northwest Tuition Assistance Application

Student Information

Student Name: _____ Date of Birth: _____

Parent/Guardian Name: _____

Address: _____

Email: _____ Phone: _____ Home Cell

Student has received a scholarship at Music Center previously: Yes No Year of last scholarship: _____

(Music Center regularly communicates with students/parents via email. However, please do not send sensitive financial information, such as social security card numbers or credit card numbers, via email.)

Financial Information

Monthly gross income of household (include child support, if applicable): _____

Number of adults supported: _____ Number of children supported: _____

Approximate any other sources of financial assistance to the student: _____

Assets

Please check the box below if you or your family:

Own your home Own other real estate Own a business or corporation

Expenditures

Please list all current expenses that you and your family pay per month:

Rent or Mortgage: \$ _____ Groceries (on average): \$ _____

Utilities (heat, water, trash, electric, etc.): \$ _____

Transportation (car payment, insurance, public transit, etc.): \$ _____

Supplemental Information

The following information is *optional* but providing it will help us not only better serve your students' needs, but also provide information used in grant applications to secure more funds for scholarships and assistance. Thank you for your information and support.

School student attends: _____

Does the student qualify for free/reduced lunch? Yes No

Parent/Guardian profession or employer: _____

Student ethnicity: _____ Gender: _____

How did you hear about Music Center? _____

Volunteer Opportunities

All Tuition Assistance recipients will be added to our volunteer list. Please check those activities which you feel you may be able to assist with and you will be notified when opportunities are available:

- Recital and Concerts
- Instrument Petting Zoos
- Gala/Auction
- Front of House/Usher
- Music Library
- Promotional/community events
- Stage Crew
- Administrative Support
- Building Renovations/Landscaping
- Food/beverage
- Other _____

Please provide details for the music therapy services you are applying for:

Private Music Therapy Services

Session length:

- 25-minute
- 50-minute

Type of Package:

- Quarterly Package (14 or fewer sessions)
- Academic School Year Package

Payment Details:

(Optional) I wish to set up a payment plan*: Monthly 3 Payments

**For Academic School Year packages only. Payment plans will be set on auto-bill and incur a fee of \$3 per payment.*

Statement of Need

Please briefly describe your financial circumstances that affect this request for assistance.

I have read, understand, and agree to all policies and conditions stated in this application. The information I have submitted on this application is true, correct, and complete to the best of my knowledge and belief.

Client or Parent/Guardian Signature: _____ **Date:** _____

Return complete application and supporting documents to Music Center of the Northwest in person at 901 N 96th St, Seattle, WA 98103, by mail to P.O. Box 30757, Seattle, WA 98113, or by email (without SSN please!) to studentservices@musiccenternw.org